


**MEMORANDUM**

Date: August 11, 2020  
To: SUU Faculty  
From: Provost Jon Anderson   
Re: 2020-21 P&T Deadlines

Due to adjustments made to the academic calendar this fall, the due dates for evaluation outlined in our current policy don't align well with the academic calendar. We are in the process of working with the Senate to resolve the policy issues. In the interim, the ad hoc Policy/Procedure Arbitration Committee developed the dates for submission of evaluation reporting for this year's evaluation cycle. Should you have any questions, please reach out to our office.

<b>Mid-Point (3rd Year Review)</b>	
Initial Report/Plan, Faculty to Mentors	Friday, Sept. 4th
Mentor's Evaluation to Faculty	Friday, Sept. 11th
Initial Plan/Report to Chair	Friday, Sept. 18th
Chair Suggestions for Plan	Friday, Oct. 2nd
Chair, Report/Plan to College P&T Committee	Friday, Oct. 23rd
College P&T Committee to Dean	Friday, Nov. 6th
Dean to Provost	Monday, Nov. 16th
Provost to Department Chair	Friday, Dec. 4th
Review by Chair with Faculty	Dec. 5th to Dec. 15th

<b>Tenure, Rank Advancement, and Post-Tenure Review</b> <i>(for tenured faculty, the new five year plan will be submitted with the report)</i>	
Application to P&T Mentorship Team	Friday, Sept. 4th
P&T Mentorship Team to Chair	Friday, Sept. 18th
Chair to P&T Committee	Friday, Oct 23rd
College P&T Committee to Dean	Monday, Nov 23rd
Dean to University P&T Committee	Friday, Dec 11th
University P&T Committee to Provost	Friday, Jan 22nd
Provost's Decision	Friday, Feb 12th
Board of Trustees Decision	March BOT Meeting

<b>Annual</b> <i>(For all non-tenured tenure track, and non-tenure track faculty)</i>	
Initial Report/Plan, Faculty to Mentors	Friday, Sept 4th
Feedback Mentor to Faculty	Friday, Sept. 18th
Initial report/plan to chair	Friday, Sept 25th
Chair Suggestions for plan	Friday, Oct. 16th
Chair, Report to Dean	Friday, Nov. 6th
Report Feedback, Chair to Faculty	Friday, Nov. 6- Monday, Dec. 7
Feedback from Dean on parity	Monday, Dec. 7th